



Louisiana Hospital Association Management Corporation

Swing Bed Management Under PPS: Basic Need-to-Know and Beyond

Tuesday and Wednesday, August 4-5, 2009

LHA Conference Center

NEW LOCATION: 2334 Weymouth Drive

Baton Rouge, LA 70809

(225) 928-0026

Program Description

Using swing beds (SB) for skilled care continues to be a benefit because it offers a well-needed service for local residents, improves care, assists in DRG management, incremental revenue for otherwise used beds and nursing staff management. Implementing SB entails more than simply saying that we offer swing bed care. It requires being comfortable with admission criteria, understanding the impact of documentation, MDS completion and therapy management. Differentiating what each Resource Utilization Groups III (RUG) level entails, as well as appropriate billing for inclusions and exclusions is also imperative. There is more than the financial aspect of a good swing bed program. Knowledge of CMS' conditions of participation, and what makes for a strong program are also essentials. This seminar will examine all aspects of SB PPS methodology. The incremental revenue from just two days of swing bed utilization training will more than cover the cost of this seminar through improved DRG management and additional revenue for SB utilization.

Who Should Attend

Minimum Data Set (MDS) Coordinators, Rehab Therapy Staff, Case Managers, Utilization Review Managers, Director of Nurses and Nurse Managers.

Faculty

Mary Guyot, RN, BS, CRRN – Stroudwater Associates. Mary has over 33 years experience in the healthcare industry in all nursing departments including management. She has specific expertise in cost-based swing bed reimbursement for Critical Access Hospitals (CAH) and the prospective payment systems (PPS) with skilled nursing utilization in distinct units, swing bed and nursing homes, and inpatient rehabilitation facilities (IRFs). She also assists rural hospitals with performance improvement, including market, clinical service, and operational performance of both PPS hospitals and critical access hospitals.

Continuing Education Credit

Nursing – 13.25 contact hours will be awarded for this offering by the Louisiana Hospital Association for complete attendance of the program. The Louisiana Hospital Association is approved by the Louisiana State Board of Nursing – CE Provider #39. Other Participants – will receive, upon completion of workshop, a certificate documenting the completed continuing education/clock hours.

Cancellation/Refund Policy

We realize that problems can occur that may necessitate registration cancellations. Cancellations received in writing up to one week prior to a scheduled event will be charged a cancellation fee of \$40.00. This fee covers some of the administrative costs associated with processing refunds, printing costs for handout materials, hotel guarantees, etc.

Refunds

Cancellations received less than one week prior to the scheduled event or those who fail to attend are non-refundable. However, registrants who are unable to attend an LHA educational event are permitted to and encouraged to send a substitute at no extra charge. Any sleeping room arrangements made with the local hotel must be cancelled directly with the hotel to avoid charges that are part of the hotel's cancellation policy.

Co-sponsored by the Louisiana Chapter of HFMA



August 4, 2009 – Day 1

Objectives

- Discuss when the patient most likely meets admission criteria for skilled care.
- Identify at least four components which impact the RUG rate using appropriate documentation and efficient MDS coding.
- Identify at least three specific do's and don'ts when managing therapy minutes.

Agenda

8:00 a.m. – 8:30 a.m.	Registration
8:30 a.m. – 8:45 a.m.	Welcome/Introduction/Objectives
8:45 a.m. – 10:30 a.m.	Review Swing Bed Regulations, Medicare Qualifying Stay and Skilled Medicare Benefits
10:30 a.m. – 10:45 a.m.	Break
10:45 a.m. – 12:15 p.m.	Review of the Do's and Don'ts of Coding the SB-MDS
12:15 p.m. – 12:45 p.m.	Lunch (Provided)
12:45 p.m. – 2:15 p.m.	Clinical Admission and continued stay criteria, ADL documentation
2:15 p.m. – 2:30 p.m.	Break
2:30 p.m. – 4:45 p.m.	RUG III basic and update, therapy minute management, Q&A
4:45 p.m.	Adjourn for the day

Participants are asked to bring specific questions to the seminar.

August 5, 2009 – Day 2

Objectives

- Verbalize basic knowledge required to be in compliance with SB CoP when offering skilled level of care.
- Review billing for RUGs and differentiate between inclusions vs. exclusions as well as reviewing key points for physician billing.
- Discuss at least two new processes to implement for day-to-day operations of a SB program.

Agenda

8:00 a.m. – 8:30 a.m.	Registration
8:30 a.m. – 9:45 a.m.	Review of the CoP regulations which could impact CMS survey, activity program requirements and Case Manager/SB Coordinator's role.
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 12:00 p.m.	Review of Billing for RUGs and inclusions and exclusions, data required for MDS Coordinator for the biller, physician documentation and billing review.
12:00 p.m. – 12:30 p.m.	Lunch (Provided)
12:30 p.m. – 2:00 p.m.	Documentation required when transferring a patient to a skilled level of care; facilitating an ITP meeting, review of sample documentation forms.
2:00 p.m. – 2:15 p.m.	Break
2:15 p.m. – 3:30 p.m.	Growing the SB program with external admissions, Q&A
3:30 p.m. – 3:45 p.m.	Evaluations/Certificates/Adjourn

Registration Information

This seminar will be conducted at the **NEW Louisiana Hospital Association Conference Center**, 2334 Weymouth Drive, Baton Rouge. The fee of **\$300.00** for member hospitals/per person and **\$400.00** for non-member hospitals/per person includes seminar, printed materials, lunch and refreshment breaks. A corporate rate has been established at the **Holiday Inn-South, 9940 Airline Highway, (225) 924-7021**. Please call the hotel directly and ask for the room rate of the Louisiana Hospital Association for the appropriate dates. Registrations may be mailed or faxed directly to the Louisiana Hospital Association. Registrations that are mailed **must** include payment by check or credit card. Visa, MasterCard or American Express are accepted. You may also fax your registration form to **(225) 923-1004**, with a Visa, MasterCard or American Express number. Registrations by fax will be accepted if method of payment is indicated on registration form (check being mailed, etc.). All information is handled through a confidential fax and blotted out before it is forwarded to the registrar. **Registration forms must be received into the LHA office by 5:00 p.m. one week prior to the scheduled event date.** This applies to registrations that are received by mail or fax. An email confirmation will be forwarded to all registrants who list an accurate email address. Registrations may be confirmed by phone. It is recommended that a copy of your registration form be faxed to LHA prior to submitting it to your facility's accounting department in order to reserve your seat in the class.

New Location Directions

The Louisiana Hospital Association has a new conference center located just across the street from the LHA Headquarters Building. The new conference center address is 2334 Weymouth Drive. From I-12, exit Airline Highway North, go to the 2nd red light-Old Hammond Highway and turn left. Turn left at the next light onto Drusilla Lane. At the 2nd street, Brookline Avenue, turn left. At the first block on the left is Weymouth Drive. Turn left onto Weymouth Drive and the new conference center is the second driveway on the left

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Registration Form

\$300.00 for member hospitals / per person

\$400.00 for non-member hospitals /per person

Name _____ E-Mail Address: _____
Confirmation will be sent by email only

Title _____

Name _____ E-Mail Address: _____
Confirmation will be sent by email only

Title _____

Healthcare Organization _____

Address _____

City / State / Zip _____

Telephone # _____ Fax # _____

Visa / MasterCard / American Express (circle one) # _____

Name on Card (please print) _____ Expiration Date: _____

Signature: _____ E-Mail Address: _____

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Make check payable and mail to:

Louisiana Hospital Association – Management Corporation
9521 Brookline Avenue, Baton Rouge, Louisiana 70809-1431
Phone: (225) 928-0026 Fax: (225) 923-1004

Americans With Disabilities Act The Louisiana Hospital Association will make every effort to provide reasonable accommodations for physically challenged attendees who require special services. When registering, please attach a written description of needs to the application.

LHA Code # M0949005